



Young Person Referral Procedure statement

Sussex Against Bullying CIC is a community interest company based in West Sussex providing a range of support services for children and young people aged between aged 8-18 and their parents who have been affected by bullying and also those who may be vulnerable to being bullied, for example those with SEND and Autism, those who have different sexuality (LGBTQ), those who come from different ethnic, socio-economic and family backgrounds and cultures and also young carers.

Services we offer:

- Mentoring service
- Holiday club (Youth club run during the holidays)
- Parental Support & Advocacy

How to you access our service?

For a young person to access our service, the need to be referred to us by either a parent/guardian, professional for example: teaching/teaching assistant, social worker or family support worker who works with the child/young person, a referral can be made via the form on our website www.sussexab.org.uk/refer-a-young-person, alternatively, you can phone our office on 01243 290156 or email info@sussexab.org.uk and request a referral.

What will happen once a referral is made?

Once a referral is made, one of our team members will contact you within 3-5 working days to discuss your referral further, this will be via email first to arrange a suitable time to discuss further.

We will discuss what service you'd like to access i.e. Mentoring, parental support, Holiday Club and Advocacy service etc.

Once we have got the referral information we will then pass on your information to one of our volunteers who will contact you to arrange further support.

Confidentiality & Child Protection

All of our services are confidential, this means we will not discuss your case with anyone outside of the organisation, unless we feel that the child may be at risk of significant harm in which case we will have to refer it on to the Local Authority, We will always try to discuss this before making a referral.

Please see our child protection policy for further details.